



Supporting Your View of the World™

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Installing, Care, & Cleaning Roller

WARNING: Please read and follow these directions to ensure the safety of children, pets, warranties, and a lifetime of satisfaction. ALWAYS KEEP BLIND CORDS OUT OF THE REACH OF CHILDREN. Use safety clips mounted high enough to be out of the reach of children and pets. BEWARE OF OBJECTS BELOW OR NEAR A WINDOW THAT MAY PRESENT A CLIMBING OR FALLING HAZARD. Move cribs and other furniture safely away from any window treatment or cord hazard. NEVER TIE CORDS TOGETHER. Should cords or any other part of your window treatment begin to fray, loosen or operate improperly in any manner, immediately REMOVE the treatment from the window and properly repair. LOOSE BRACKETS OR IMPROPERLY INSTALLED SHADES PRESENT A FALLING HAZARD. Please call with ANY question or concern.

Installing your custom shades will be a breeze if you follow these simple instructions. A screw-gun or drill with a screw tip is recommended for the easiest installation. Otherwise a screw driver, an awl, pliers, and a pencil should be all that you will need. Your local hardware specialist can assist you with screws and/or special anchors suitable for the material to which the brackets are to be fastened.

INSTALLATION

- Unpack and lay out all parts included with your new custom shade. Hardware may be hidden within packing material.
- Hold the shade up to the window. Using a pencil, lightly mark the position of the slots or tips of the shade at both ends on the top or sides of the window casement. BE SURE THAT MARKS ARE LEVEL to each other.
- Hold the bracket so that the appropriate slot is aligned with the pencil mark. Secure the bracket to the top or sides of the window casement. For outside mount use the back of the bracket to secure to the trim or wall. NOTE: You may need longer screws or anchors to properly secure brackets.
- Repeat for the remaining bracket(s). Note; Depending on mounting orientation not all holes may be utilized.
- Place the right side of the shade into the bracket. For Clutch rollers insert Clutch into its bracket first.
- Place the left side into the bracket by rotating as necessary. Be sure shade is LEVEL to insure proper operation.
- For optional Fascia installation hook the top lip of the fascia onto the top corners of the brackets. Press the bottom of the fascia until the fascia is engaged and locked into the bracket. Secure bracket covers (returns). Install supplied lock screws and finishing caps to the underside of the fascia to lock the fascia to its brackets.
- Lower shade to desired height. Crimp stop ball to chain to set lower limit.
- Raise shade to desired height and repeat to set upper limit.
- Determine a safe height to mount the chain safety clip that will be out of the operating path of the shade. Install chain safety clip with proper tension to allow stop ball(s) to travel through clip. Be sure not to stretch or pull excessively on the chain causing pre-mature wear.
- The optional use of Velcro™ is recommended to secure the bottom rail to minimize the swing of shades mounted to a door.

Spring Roller Tension Adjustment

- Although every shade is tested and calibrated, adjustment may be necessary. The spring may have loosened in shipping limiting the shade from rolling up. If the shade will not stay down, the spring is too tight.
- To DECREASE Tension: Raise the shade to the top and remove from its brackets. Manually unroll the shade about 16" and place back in its brackets. Pull shade down and test. Repeat until desired tension is reached.
- To INCREASE Tension: Lower the shade about 16" and remove from its brackets. Manually roll shade up and place back in its brackets. Pull shade down and test. Repeat until desired tension is reached. NOTE: Over-tightening the spring will result in permanent damage that is NOT covered under warranty.

Telescoping Adjustment

- Although every shade is tested and calibrated, adjustment may be necessary.
- Be SURE brackets and shade are absolutely LEVEL.
- Traveling to the LEFT: Unroll shade all the way down and apply a piece of tape (Flying Dutchman) to the RIGHT side of the roller. This will incrementally take up slack and adjust the travel of the shade. Additional layers of tape although unlikely may be necessary.
- Traveling to the RIGHT: Unroll shade all the way down and apply a piece of tape (Flying Dutchman) to the LEFT side of the roller. This will incrementally take up slack and adjust the travel of the shade. Additional layers of tape although unlikely may be necessary.

CARE AND CLEANING:

- Your custom natural shades are simple to care for. Routine light dusting is all that will be necessary. The brush attachment on your vacuum cleaner is recommended for deep cleaning. Should excessive moisture come in contact with a shade, simply allow it to air dry with the shade in the full down position. Scrubbing with cleansers or blotting dry may permanently stain or deform the cloth. Natural sun bleaching or fading may occur over time. This is a natural quality inherent to the material.

Congratulations, you are now an experienced installer! Please retain original packaging for future service or warranty claims. We are continuing our efforts to upgrade these materials with those derived from recycled or sustainable resources. Thank you for choosing Earthshade. We invite your comments on your experience with us by calling or emailing: info@earthshade.com.